2023-2024

The Doctor of Nursing Practice and NP Certificate Handbook

ASU Edson College of Nursing and Health Innovation
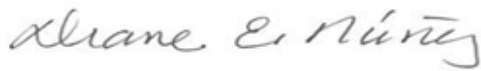
Arizona State University

WELCOME FROM THE PROGRAM DIRECTOR

Welcome to the Edson College of Nursing and Health Innovation community of scholars! Whether this is your first semester with us or your last, it is my hope that this handbook will be a great resource for you. We pride ourselves on our diverse community of scholars and our innovative programs. As one of the leading nursing schools in the country, we believe that the educational environment we have fostered, and continue to build upon, will prepare you to put your passion into practice. Founded in 1957, Arizona State University School of Nursing began with 58 students enrolled. Today, the Edson College of Nursing and Health Innovation provides a world-class education with the Doctor of Nursing Practice (DNP) program averaging 300 students enrolled in small cohorts across eight areas of concentration.

Top ranked by U.S. News and World Report, the DNP Program is comprised of outstanding faculty whose innovative teaching, scholarship and clinical practice are well-renowned nationally and internationally. Our faculty are committed to your education and look forward to collaborating with and mentoring you in the pursuit of advanced nursing practice, clinical scholarship and innovative leadership. The doctoral program is designed for nurses who wish to develop advanced skills in one of our eight population focus areas, innovation, evidence-based practice, healthcare delivery, policy and leadership to apply knowledge across settings. We provide an academic environment that fosters scholarship, critical thinking and creativity for BSN-DNP, Post-Masters DNP, and nurse practitioner (NP) certificate students. Individual student achievement is supported through rigorous coursework, and personalized guided mentorship in practice, a hallmark of the program.

I encourage you to take the time to familiarize yourself with this handbook. Within these pages you will learn about the Edson philosophy, academic policies and procedures, and how they pertain to your individual needs as a student. Information is provided regarding clinical requirements and the many student-centric offices and resources available to you throughout the college and broadly across the university. You will also find information pertaining to your particular program of study, including course information and contacts that will be of use to you during your time at Edson. If you have additional questions, your specialty coordinator, faculty and program staff are available and willing to help you.

On behalf of the administration, faculty and staff, welcome to Edson!

Diane E. Nuñez

Diane E. Nuñez, DNP, RN, ANP-BC, FNAP
Director, Doctor of Nursing Practice Program
Clinical Professor, Adult-Gerontology DNP
Director, Rural Health Professions Program/AHEC Scholars

ASU is a comprehensive public research university, measured not by whom it excludes, but by whom it includes and how they succeed; advancing research and discovery of public value; and assuming fundamental responsibility for the economic, social, cultural and overall health of the communities it serves.

Justice, Equity, Diversity and Inclusion at ASU.
ASU promotes an [inclusive environment](#) and is deeply committed to positioning itself as one of the great new universities by seeking to build excellence, enhance access and have an impact on our community, state, nation and the world. This requires faculty and staff to reflect the intellectual, ethnic and cultural diversity of our nation and world so that our students learn from the broadest perspectives, and we engage in the advancement of knowledge with the most inclusive understanding possible of the issues we are addressing through our scholarly activities. We recognize that race and gender historically have been markers of diversity in institutions of higher education. However, at ASU, we believe that diversity includes additional categories such as socioeconomic background, religion, sexual orientation, gender identity, age, disability, veteran status, nationality and intellectual perspective.

The Edson College of Nursing and Health Innovation is distinguished as a model for excellence and inspiration in nursing and interprofessional practice, education and research to advance knowledge and innovative practice models, and new solutions to optimize the health and well-being of our diverse local, national and global communities. Learn more about the [history](#) of the college.

Mission & Goals
Deliver excellent, innovative, nationally-recognized nursing and interprofessional programs that are accessible, inclusive and learner-centered
- Distinguish our academic programs through (1) impactful curricular development that reflects national health initiatives; (2) recruitment and retention of world-class faculty; and (3) achievements of students and alumni.
- Broaden diverse student access, enrollment and retention in our academic community through (1) tailored marketing; (2) financial support; (3) student support services; and (4) state-of-the-art learning experiences.

Build national reputation in innovative nursing and health-related programs that significantly impact individuals and communities
- Create or refine and disseminate teaching strategies that are student-centered, adaptive and interactive.
- Develop program-specific criteria that advance academic excellence leading to national recognition of Edson College.
- Establish collaborative networks to foster innovative programs that impact local, national and global health.

Establish ASU as a leading global center for interdisciplinary research, discovery and development by 2025
- Conduct innovative science and participate in and lead interdisciplinary research teams.
- Contribute to the global community of scholars to inform the scientific knowledge base and influence health outcomes.
- Provide professional and research mentorship to develop the next generation of scientists who positively affect health outcomes.

Enhance our local impact and social embeddedness
- Increase student and faculty collaboration within the community that is reciprocal, beneficial and sustainable to improve health outcomes.
- Engage community members and leaders in designing relevant health-related activities and programs responsive to the needs of diverse populations.

Edson College of Nursing and Health Innovation Overview

Accreditation
The baccalaureate degree in nursing, master's degree in nursing, and Doctor of Nursing Practice at the Arizona State University Edson College of Nursing and Health Innovation are accredited by the Commission on Collegiate Nursing Education (https://www.aacnnursing.org/ccne). The Arizona State Board of Nursing also approved all programs.

Program Foundation
Purpose
The Edson College of Nursing and Health Innovation (Edson College) embraces the philosophy and purpose of Arizona State University, which is committed to the exchange of knowledge and the pursuit of wisdom within an atmosphere of intellectual honesty and freedom. Arizona State University and the Edson College of Nursing and Health Innovation seek to foster excellence in scholarship, research, service and practice.

The educational programs of the Edson College of Nursing and Health Innovation are dedicated to providing students with the opportunity to acquire the requisite knowledge, skills, attitudes and values necessary to become professional nurses and nurse leaders who are capable practitioners prepared to respond to changing healthcare needs and patterns of healthcare delivery. The faculty of the Edson College of Nursing and Health Innovation believes that the central concepts of nursing education and nursing practice are client, environment, health and nursing; and adhere to the following definitions and assumptions about these concepts:

Client
The client is an individual, family, population group, or community with identifiable health and illness behaviors. The client is conceptualized from a holistic and developmental perspective. Clients are engaged in continuous, dynamic interaction in the increasingly complex and diverse environment. Clients have a right to determine and to participate actively in the pursuit of their own health goals. Clients should have the opportunity to achieve and maintain the highest possible level of health.

Environment
The environment includes the internal and external context of individuals, families, population groups and communities. The internal environment may include physiological and psychological variables as well as the client's unique interpretation of interpersonal, spiritual, social and cultural factors. The external environment consists of all the physical, biological, socio-psychological and cultural factors that may impinge upon clients and their health. In addition, the external environment includes socioeconomic, political, cultural, technological values, health behaviors and goals.

Health
Health is a dynamic process that reflects the interaction between client's internal and external environments. Optimal wellness is the highest state of health, the ideal in which the client moves at varying rates. Such wellness results from positive interaction between the client and the environment. Illness is a state of health in which negative or unsuccessful interaction between the client and the environment has occurred. Wellness exists in illness and is the goal of nursing to promote and restore wellness.

Nursing

Nursing is a humanistic discipline that is both art and science. The purpose of nursing is to promote wellness and care for those who are ill. The discipline of nursing encompasses science, humanities, ethics, values and the heritage of nursing; defined by the relationships and interactions among the concepts of client, environment and health. The aim of a professional nursing practice is to enhance the quality of life for clients. Nursing practice is based on an understanding of client interactions and environment in relation to health. Improving and expanding the theoretical base of nursing practice is achieved through research and creative activity.

The unifying concept of nursing is interaction. Linked together with interaction, client, environment, health and nursing are all viewed as synergistically acting and reacting together in a dynamic, mutually influencing relationship.

Outcomes of the Doctor of Nursing Practice Program

Upon completion of the **Doctor of Nursing Practice** program, the graduate will be able to:

A. Integrate, synthesize, design and translate theory-based nursing science and interdisciplinary knowledge to improve health outcomes.
B. Apply concepts of organizational and systems leadership to design quality improvement strategies using critical systems thinking.
C. Evaluate research and other evidence for translation and application into practice.
D. Use innovative systems and patient care technologies for the improvement and transformation of health care.
E. Assume a leadership role on behalf of the public and nursing profession to develop and implement health policies that influence multiple care delivery issues.
F. Collaborate interprofessionally to provide safe, timely, effective, equitable and patient-centered care in complex health care systems.
G. Demonstrate integration of evidence based clinical prevention and population health guidelines in the care of individuals, aggregates and populations that includes the rural and underserved population.
H. Demonstrate practice expertise and advanced knowledge to assume expanded responsibility and accountability in an area of specialization within the larger domain of nursing.

In addition to the program outcomes listed above, the **DNP Innovation Leadership** graduate will be able to:

A. Scan the political, social, economic, structural and practice environment influencing professional actions in the healthcare system and translate these forces into relevant innovations in structures and processes positively affecting health service delivery.
B. Influence innovative action in the community, at the executive level of systems and organizations, in the arena of practice leadership and in the health service practice environment.
C. Use innovation dynamics, processes and practices to construct structures and systems of innovation, develop innovative processes and practices in systems, organizations and persons.
D. Create methodologies for standardizing innovation models and practices in systems, leaders and practitioners.
E. Construct evidence-grounded models of innovation practices and leadership that can be applied in a wide variety of health service systems to facilitate requisite changes in health care structures, processes and practices.

Application and Admissions

RN Licensing

All students are required to have an unencumbered Arizona RN license or an unencumbered compact state RN license as mandated by the Arizona State Board of Nursing. The compact state license must indicate "multi-state" on the license. If it does not say "multi-state", the student is required to obtain an Arizona RN license. The RN license must remain unencumbered throughout the student's enrollment in any nursing program.

Health and Safety Compliance Requirements

Prior to the formal offer of admission, all students given conditional acceptance will be required to complete a background clearance and drug screening within 30 days of notification.

In addition, all students are required to meet health and safety requirements, including immunizations, prior to registering for any courses. Compliance is completed through Edson College's designated online platforms. Students are responsible for the costs associated with these requirements. No other forms of background clearance or drug screening are accepted. Students are responsible for maintaining compliance and documentation of all requirements throughout the duration of the program. Many health and safety requirements, including immunizations, will expire at specific intervals and it is the student's responsibility to respond to expiration notices and complete updated requirements. The Edson College compliance platform will notify the student of any deficiencies, but it is the student's responsibility to maintain these requirements. Students cannot attend clinical rotations if documents are expired. [Health Standards and Immunization Requirements](#)

Application

For application requirements and process, see https://nursingandhealth.asu.edu/degree-programs/graduate. The recruitment team helps guide applicants through the application process and answers general questions about the program. A completed application must be submitted by December 15.

The online application form is available at https://students.asu.edu/graduate/apply.

Part of the application process includes an interview with faculty in the program.

Advanced Nursing Practice

- Completion of a master's degree in nursing from a regionally accredited academic institution,.Master's Entry to Professional Nursing (MEPN), or associate degree/diploma in nursing with a post-master nursing degree (MS in Nursing, or MSN).
- Applicants must be board certified in an APRN specialty.
- Applicants must have a minimum cumulative GPA of 3.00 (scale is 4.00 = "A") in the last 60 hours of their first bachelor's degree program, or applicants must have a minimum cumulative GPA of 3.00 (scale is 4.00 = "A") in an applicable master's degree program.
- A current unencumbered RN license in the state in which the student plans to do clinical practicums is required. Students are also required to have an unencumbered Arizona or compact state RN license.
- One year of clinical experience working within your specialty population is preferred.
- Three professional letters of recommendation.
- Resume.
- Goal statement.
- Reside in an authorized state while enrolled in the program. See state restrictions: https://admission.asu.edu/academics/authorizations
- Completion of a master's degree in nursing from a regionally accredited academic institution.

Advanced Nursing Practice (Specialty) (DNP)
- Completion of a minimum of a bachelor's degree in nursing (BSN) or Master's Entry to Professional Nursing (MEPN) from a regionally accredited academic institution.
- Applicants must have a minimum cumulative GPA of 3.00 (scale is 4.00 = "A") in the last 60 hours of their first bachelor's degree program, or applicants must have a minimum cumulative GPA of 3.00 (scale is 4.00 = "A") in an applicable master's degree program.
- A current unencumbered RN license in the state in which the student plans to do clinical practicums is required. Students are also required to have an unencumbered Arizona or compact state RN license.
- One year of clinical experience working within your specialty population is preferred.
- Three professional letters of recommendation.
- Resume.
- Goal statement.
- Reside in an authorized state while enrolled in the program. See state restrictions: https://admission.asu.edu/academics/authorizations

Specialty (Graduate Certificate)
- Completion of a minimum of a bachelor's degree in nursing or Master's Entry to Professional Nursing (MEPN) from a regionally accredited academic institution.
- Applicants must be board certified in a different APRN specialty.
- Emergency nurse practitioner certificate: Applicants must be licensed family nurse practitioner or currently enrolled in the family nurse practitioner program at ASU.
- Acute Care Pediatric NP Certificate: The applicant must be nationally certified as a primary care pediatric nurse practitioner. Nationally certified family nurse practitioners working as a nurse practitioner in a pediatric setting will be considered.
- Applicants must have a minimum cumulative GPA of 3.00 (scale is 4.00 = "A") in the last 60 hours of their first bachelor's degree program, or applicants must have a minimum cumulative GPA of 3.00 (scale is 4.00 = "A") in an applicable master's degree program.
- A current unencumbered RN license in the state in which the student plans to do clinical practicums is required. Students are also required to have an unencumbered Arizona or compact state RN license.
- One year of clinical experience working within your specialty population is preferred.
- Three professional letters of recommendation.
- Resume.
- Goal statement.
- Reside in an authorized state while enrolled in the program. See state restrictions: https://admission.asu.edu/academics/authorizations
- Students admitted to the NP certificate programs must complete the following prerequisite courses: Advanced Pathophysiology, Pharmacology, Advanced Health Assessment and Advanced Practice Nursing Role. If a student has not taken these courses in a previous graduate nursing program, then they will be added to their plan of study.

Advanced Nursing Practice (Innovation Leadership) (DNP)
- Completion of a master's degree from a regionally accredited academic institution. If your master's degree is not in nursing, then you must have a bachelor's degree in nursing or Master's Entry to Professional Nursing (MEPN)Master to Enry Practice (Min .)
- Applicants must have a minimum cumulative GPA of 3.00 (scale is 4.00 = "A") in the last 60 hours of their first bachelor's degree program, or applicants must have a minimum cumulative GPA of 3.00 (scale is 4.00 = "A") in an applicable master's degree program.
- A current unencumbered RN license in the state in which the student plans to do clinical practicums is required. Students are also required to have an unencumbered Arizona or compact state RN license.
- Three professional letters of recommendation.
- Resume.
- Goal statement.
- Reside in an authorized state while enrolled in the program. See state restrictions: https://admission.asu.edu/academics/authorizations

Interview

If a student is selected for an interview. You will be contacted. Failure to respond to requests will result in a denied decision. The department will try to be mindful of scheduling, however, you are expected to make yourself available for interviews.

International Students

Students residing in the U.S. on a valid visa or planning to attend ASU on an F-1 or J-1 visa must also meet additional application requirements. International F-1 and J-1 students are required to maintain full-time enrollment status.

Admission

The DNP Faculty will submit recommendations regarding admission decisions to the ASU Graduate College; only the Dean of Graduate Education can make formal offers of admission. Graduate College notifies all applicants of the admission decision.

Upon notification of acceptance students must complete an Intent to Enroll form to notify the program office of student intentions. Many steps occur after acceptance to orient students to the process of attending the DNP program. Failure to communicate will result in a withdrawal of your acceptance.

A GAP analysis is required for students that will bring any credits into the program. Any DNP or Certificate program that has prerequisites will have a GAP analysis completed to determine if the prerequisite courses are met. This requires a syllabus, or course description, for each course being counted as a prerequisite course. If the course does not meet the current requirements a student will have to take the new course to meet Certification Exam requirements. Please refer to the "Petitions to the Edson College" section for more information.

Enrollment

Students are responsible for enrollment in courses each semester, following the program of study for their specialty. Enrollment is completed through My ASU. Information regarding enrollment, calendars for future semesters and general program information is emailed to all enrolled students. Students **must** have an ASU email to receive this information.

The University Registrar's Office verifies student enrollment each semester according to the general guidelines found: https://students.asu.edu/enrollment-verification

How to Register for Classes: https://students.asu.edu/howtoregister

Registrar's website for the most up to date policies on Registration, Grades & Records and Residency: http://students.asu.edu/registration.

State Authorization

As a participating National Council for State Authorization Reciprocity Agreements (NCSARA) member since May 5, 2015, Arizona State University is authorized to offer distance education to persons located in individual states in accordance with NC-SARA established policies and standards; program exceptions are noted on the ASU Authorizations website: https://asuonline.asu.edu/about-us/authorizations/. A program exception means that the listed programs are not available to students located within the state.

Professional Licensure/Certification Disclosure ASU academic programs are designed to prepare students to

apply for applicable licensure or certification in Arizona. Completion of an ASU program may not meet educational requirements for license or certification in another state. If you are planning to pursue professional licensure or certification in a state other than Arizona, it is strongly recommended that you visit the ASU professional licensure webpage (https://admission.asu.edu/academics/licensure) for contact information of the appropriate licensing entity to seek information and guidance regarding licensure or certification requirements.

Petitions

A formal request for an exception to any Graduate College policy requires a petition to be completed by the student and must be approved by the committee chair and the head of the academic unit. The Graduate College office will review the petition and make a final determination. Some requests apply only to policies of the Edson College while others also require the approval of the Graduate College. Students should contact the DNP Program Office to determine what petitions must be submitted for their particular request. https://graduate.asu.edu/policies-procedures

Pre-Admission Credits

Credit hours completed at ASU or at another regionally accredited U.S. institution or international institution officially recognized by that country, before the semester and year of admission to an ASU graduate degree program, are considered pre-admission credits. With the approval of the academic unit and the Graduate College office, students may include a maximum of 12 graduate-level credit hours with grades of "B" or better that were not used towards a previous degree.

Petitions to the Edson College

Please follow these instructions for submitting a petition to ~~the~~ Edson College. Use one Petition to Standards Committee Form for each request. Right-click to save PDF to the student's computer: https://nursingandhealth.asu.edu/students/policies-handbook

Submit the completed form with attached documentation, to the DNP Program Office for submission to the Standards Committee. The petition will be returned to the student if it is incomplete or unclear. A syllabus for the course you are petitioning is required. Students are notified in writing of the action taken on their petition. Results are NOT provided over the phone.

No petitions that alter a Plan of Study will be accepted after starting the program.

Program Progression

Advisement
At the time of admission, the DNP Program assists students to develop an academic plan and to provide guidance related to the successful completion of the DNP degree. The DNP student is assigned a Faculty Mentor during the second half of their program to assist with the completion of the required DNP Project.

Continuous Enrollment
Please refer to Graduate Education Policies: https://graduate.asu.edu/policies-procedures

Voluntary Withdrawal: Courses, Graduate Degree Program, or ASU
Types of withdrawals and procedures at https://students.asu.edu/drop-add

Involuntary Withdrawal by the Division of Graduate Education
Please refer to Graduate Education Policies: https://graduate.asu.edu/policies-procedures

Medical/Compassionate Withdrawal:
Information can be found under Forms: https://nursingandhealth.asu.edu/students/policies-handbook

Academic Calendar
Academic Calendar for all Registration and Withdrawal deadlines: http://students.asu.edu/academic-calendar.

Immersion Sessions
The DNP and NP certificate programs are hybrid programs that consist of 1-3 immersions per semester with a duration of 2-3 days at a time depending on the courses and the semester of the student's program. **Additional days and immersion sessions may be required for some courses.** Individual course syllabi will outline attendance requirements. Immersion Calendars are released at least 6 weeks prior to the start of the semester.

Program of Study
The Program of Study is the layout of the courses needed to complete the degree with the University. NP certificate students require a variable number of credits of graduate coursework based on their plan of study and gap analysis. Questions regarding transfer credit, course substitution process or courses offered on the plan of study are directed to the DNP program coordinators. https://catalog.asu.edu/catalog_archives

Plan of Study
The Plan of Study layout cannot be adjusted or changed by a student. Approval of moving courses must be approved by the department. Students are provided a semester-by-semester layout to complete the program in order to meet exam and board requirements.

Interactive Plan of Study (iPOS)

The Interactive Plan of Study (iPOS) functions as a contract between the student, the DNP program and the Graduate College. The iPOS contains certain degree requirements such as coursework, Chair and/or Supervisory Committee, which must be included before it will be approved. The DNP Program Coordinator are the primary contact regarding iPOS and degree requirements. All incoming students must complete the iPOS prior to the start of courses.

For systematic instructions on completing and submitting the student's iPOS, please refer to the iPOS student-training manual: https://graduate.asu.edu/current-students/completing-your-degree

Acute Care Pediatric Nurse Practitioner	
85 credit hours including an applied project (DNP 707)	
Required Core	**13 credits**
DNP 704 Principles of Evidence-Based Care in Advanced Practice	4 credits
DNP 705 Health Care Outcome Management	3 credits
DNP 708 Systems Thinking in a Complex Healthcare Environment	3 credits
DNP 709 Individual and Innovation Leadership in Healthcare Practice	3 credits
Concentration	26 credits
DNP 606 Principles of Pediatric Acute Care I	3 credits
DNP 607 Advanced Pediatric Acute Care Practicum I	6 credits
DNP 619 Principles of Pediatric Acute Care II	3 credits
DNP 620 Advanced Pediatric Acute Care Practicum II	6 credits
DNP 643 Developmentally Based Care of the Well Child	3 credits
DNP 644 Well Child Advanced Practicum	2 credits
DNP 649 Advanced Physiology	3 credits
Other Requirements	40 credits
DNP 601 Theoretical Foundations for Advanced Practice Nursing	3 credits
DNP 602 Evaluating Research for Practice	3 credits
DNP 604 Advanced Human Pathophysiology Across Lifespan	4 credits
DNP 609 Advanced Practice Nursing Role	1 credit
DNP 641 Advanced Health Assessment Pediatrics	3 credits
DNP 642 Applied Pharmacotherapeutics for Pediatrics	3 credits
DNP 679 Biostatistics: Principles of Statistical Inference	3 credits
DNP 703 Innovation in Communication: Scholarly and Professional Writing	2 credits
DNP 711 Healthcare Policy and Innovation	3 credits
DNP 712 Clinical Residency and Management	2 credits
DNP 712 Clinical Residency and Management	3 credits
DNP 712 Clinical Residency and Management	4 credits

DNP 712 Clinical Residency and Management	3 credits
DNP 715 Dynamics and Principles of Information in Health Care	3 credits
Electives	3 credits
DNP 603 or DNP 661	3 credits
Culminating Experience	3 credits
DNP 707 Disseminating Evidence to Advance Best Practice in Health Care and Health Policy	3 credits

Adult Gerontology Nurse Practitioner	
84 credit hours including the required applied project course (DNP 707)	
Required Core	13 credits
DNP 704 Principles of Evidence-Based Care in Advanced Practice	4 credits
DNP 705 Health Care Outcome Management	3 credits
DNP 708 Systems Thinking in a Complex Healthcare Environment	3 credits
DNP 709 Individual and Innovation Leadership in Healthcare Practice	3 credits
Concentration	22 credits
DNP 623 Adult-Gerontology Health Promotion	3 credits
DNP 624 Adult-Gerontology Health Promotion Practicum	3 credits
DNP 625 Management of Common Health Problems in Adult-Gerontology: Theory	3 credits
DNP 626 Management of Common Health Problems in Adult-Gerontology: Practicum	5 credits
DNP 627 Management of Complex Health Problems in Adult-Gerontology: Theory	3 credits
DNP 628 Management of Complex Health Problems in Adult-Gerontology: Practicum	5 credits
Other Requirements	40 credits
DNP 601 Theoretical Foundations for Advanced Practice Nursing	3 credits
DNP 602 Evaluating Research for Practice	3 credits
DNP 604 Advanced Human Pathophysiology Across Lifespan	4 credits
DNP 605 Advanced Health Assessment Across Lifespan	3 credits
DNP 608 Applied Pharmacotherapeutics Across Lifespan	3 credits
DNP 609 Advanced Practice Nursing Role	1 credits
DNP 679 Biostatistics: Principles of Statistical Inference	3 credits
DNP 703 Innovation in Communication: Scholarly and Professional Writing	2 credits
DNP 711 Healthcare Policy and Innovation	3 credits
DNP 712 Clinical Residency and Management	2 credits
DNP 712 Clinical Residency and Management	3 credits
DNP 712 Clinical Residency and Management	4 credits
DNP 712 Clinical Residency and Management	3 credits
DNP 715 Dynamics and Principles of Information in Health Care	3 credits
Electives and Research	6 credits

DNP 603 or DNP 661	3 credits
DNP XXX Elective - student choice (500 level or above) (use remaining elective above as place holder)	3 credits
Culminating Experience	3 credits
DNP 707 Disseminating Evidence to Advance Best Practice in Health Care and Health Policy	3 credits

Innovation Leadership	
84 credit hours including the required applied project course (DNP 716)	
Required Core	13 credits
DNP 704 Principles of Evidence-Based Care in Advanced Practice	4 credits
DNP 705 Health Care Outcome Management	3 credits
DNP 708 Systems Thinking in a Complex Healthcare Environment	3 credits
DNP 709 Individual and Innovation Leadership in Healthcare Practice	3 credits
Concentration	9 credits
DNP 713 Analysis of Organizational Cultures in Health Care	3 credits
DNP 714 Professional Relationships in Healthcare	3 credits
NUR 640 Integrative Theories of Innovation Health Care	3 credits
Other Requirements	23 credits
DNP 679 Biostatistics: Principles of Statistical Inference	3 credits
DNP 703 Innovation in Communication: Scholarly and Professional Writing	2 credits
DNP 711 Healthcare Policy and Innovation	3 credits
DNP 712 Clinical Residency and Management	1 credit
DNP 712 Clinical Residency and Management	3 credits
DNP 712 Clinical Residency and Management	4 credits
DNP 712 Clinical Residency and Management	4 credits
DNP 715 Dynamics and Principles of Information in Health Care	3 credits
Electives and Research	36 credits
DNP XXX Elective or DNP 680 Practicum	3 credits
DNP XXX Elective or DNP 680 Practicum	3 credits
Blanket Credits	30 credits
Culminating Experience	3 credits
DNP 716 Leadership of Innovation in Health Care	3 credits

Family Nurse Practitioner	
84 credit hours including the required applied project course (DNP 707)	
Required Core	13 credits
DNP 704 Principles of Evidence-Based Care in Advanced Practice	4 credits
DNP 705 Health Care Outcome Management	3 credits
DNP 708 Systems Thinking in a Complex Healthcare Environment	3 credits
DNP 709 Individual and Innovation Leadership in Healthcare Practice	3 credits
Concentration	22 credits
DNP 633 Family Health Promotion	3 credits
DNP 634 Family Health Promotion Practicum	3 credits
DNP 635 Management of Common Health Problems in Children, Adults and Families	3 credits
DNP 636 Management of Common Health Problems in Children, Adults and Families Practicum	5 credits
DNP 637 Management of Complex and Chronic Health Problems in Children, Adults and Families	3 credits
DNP 638 Management of Complex and Chronic Health Problems in Children, Adults and Families Practicum	5 credits
Other Requirement	40 credits
DNP 601 Theoretical Foundations for Advanced Practice Nursing	3 credits
DNP 602 Evaluating Research for Practice	3 credits
DNP 604 Advanced Human Pathophysiology Across Lifespan	4 credits
DNP 605 Advanced Health Assessment Across Lifespan	3 credits
DNP 608 Applied Pharmacotherapeutics Across Lifespan	3 credits
DNP 609 Advanced Practice Nursing Role	1 credit
DNP 679 Biostatistics: Principles of Statistical Inference	3 credits
DNP 703 Innovation in Communication: Scholarly and Professional Writing	2 credits
DNP 711 Healthcare Policy and Innovation	3 credits
DNP 712 Clinical Residency and Management	2 credits
DNP 712 Clinical Residency and Management	3 credits
DNP 712 Clinical Residency and Management	4 credits
DNP 712 Clinical Residency and Management	3 credits
DNP 715 Dynamics and Principles of Information in Health Care	3 credits
Electives and Research	6 credits
DNP 603 or DNP 661	3 credits

DNP XXX Elective - student choice (500 level or above) (use remaining elective above as place holder)	3 credits
Culminating Experience	3 credits
DNP 707 Disseminating Evidence to Advance Best Practice in Health Care and Health Policy	3 credits

Family Psychiatric and Mental Health Nurse Practitioner	
85 credit hours including the required applied project course (DNP 707)	
Required Core	13 credits
DNP 704 Principles of Evidence-Based Care in Advanced Practice	4 credits
DNP 705 Health Care Outcome Management	3 credits
DNP 708 Systems Thinking in a Complex Healthcare Environment	3 credits
DNP 709 Individual and Innovation Leadership in Healthcare Practice	3 credits
Concentration	29 credits
DNP 660 Advanced Neuropsychopathology Lifespan	2 credits
DNP 671 Advanced Mental Health Assessment Across the Lifespan	2 credits
DNP 672 Psychopharmacology Across the Lifespan	3 credits
DNP 673 Mental Health Promotion Across the Lifespan	3 credits
DNP 674 Mental Health Promotion Across the Lifespan Practicum	3 credits
DNP 675 Management of Common Mental Health Disorders Across the Lifespan	3 credits
DNP 676 Management of Common Mental Health Disorders Across the Lifespan Practicum	5 credits
DNP 677 Management of Complex and Chronic Mental Health Disorders Across the Lifespan	3 credits
DNP 678 Management of Complex and Chronic MH Disorders Across the Lifespan Practicum	5 credits
Other Requirements	40 credits
DNP 601 Theoretical Foundations for Advanced Practice Nursing	3 credits
DNP 602 Evaluating Research for Practice	3 credits
DNP 604 Advanced Human Pathophysiology Across Lifespan	4 credits
DNP 605 Advanced Health Assessment Across Lifespan	3 credits
DNP 608 Applied Pharmacotherapeutics Across Lifespan	3 credits
DNP 609 Advanced Practice Nursing Role	1 credits
DNP 679 Biostatistics: Principles of Statistical Inference	3 credits
DNP 703 Innovation in Communication: Scholarly and Professional Writing	2 credits
DNP 711 Healthcare Policy and Innovation	3 credits
DNP 712 Clinical Residency and Management	2 credits
DNP 712 Clinical Residency and Management	3 credits
DNP 712 Clinical Residency and Management	4 credits
DNP 712 Clinical Residency and Management	3 credits

DNP 715 Dynamics and Principles of Information in Health Care	3 credits
Culminating Experience	3 credits
DNP 707 Disseminating Evidence to Advance Best Practice in Health Care and Health Policy	3 credits

Pediatric Nurse Practitioner	
84 credit hours including the required applied project course (DNP 707)	
Required Core	13 credits
DNP 704 Principles of Evidence-Based Care in Advanced Practice	4 credits
DNP 705 Health Care Outcome Management	3 credits
DNP 708 Systems Thinking in a Complex Healthcare Environment	3 credits
DNP 709 Individual and Innovation Leadership in Healthcare Practice	3 credits
Concentration	22 credits
DNP 643 Developmentally Based Care of the Well Child	3 credits
DNP 644 Well Child Advanced Practicum	3 credits
DNP 645 Management of Common Problems in Pediatric Primary Care	3 credits
DNP 646 Management of Common Problems in Pediatric Primary Care Practicum	5 credits
DNP 647 Management of Complex and Chronic Health Problems in Pediatric Primary Care	3 credits
DNP 648 Management of Complex and Chronic Health Problems in Pediatric Primary Care Practicum	5 credits
Other Requirements	40 credits
DNP 601 Theoretical Foundations for Advance Practice Nursing	3 credits
DNP 602 Evaluating Research for Practice	3 credits
DNP 604 Advanced Human Pathophysiology Across Lifespan	4 credits
DNP 609 Advanced Practice Nursing Role	1 credits
DNP 641 Advanced Health Assessment Pediatrics	3 credits
DNP 642 Applied Pharmacotherapeutics for Pediatrics	3 credits
DNP 679 Biostatistics: Principals of Statistical Inference	3 credits
DNP 703 Innovation in Communication: Scholarly and Professional Writing	2 credits
DNP 711 Healthcare Policy and Innovation	3 credits
DNP 712 Clinical Residency and Management	2 credits
DNP 712 Clinical Residency and Management	3 credits
DNP 712 Clinical Residency and Management	4 credits
DNP 712 Clinical Residency and Management	3 credits
DNP 715 Dynamics and Principles of Information in Health Care	3 credits
Electives and Research	6 credits
DNP 603 or DNP 661	3 credits

DNP XXX Elective - student choice (500 level or above) (use remaining elective above as place holder)	3 credits
Culminating Experience	3 credits
DNP 707 Disseminating Evidence to Advance Best Practice in Health Care and Health Policy	3 credits

Advanced Nurse Practitioner - Post Masters	
84 credit hours including the required applied project course (DNP 707)	
Required Core	13 credits
DNP 704 Principles of Evidence-Based Care in Advanced Practice	4 credits
DNP 705 Health Care Outcome Management	3 credits
DNP 708 Systems Thinking in a Complex Healthcare Environment	3 credits
DNP 709 Individual and Innovation Leadership in Healthcare Practice	3 credits
Other Requirement	23 credits
DNP 679 Biostatistics: Principles of Statistical Inference	3 credits
DNP 703 Innovation in Communication: Scholarly and Professional Writing	2 credits
DNP 711 Healthcare Policy and Innovation	3 credits
DNP 712 Clinical Residency and Management	2 credits
DNP 712 Clinical Residency and Management	3 credits
DNP 712 Clinical Residency and Management	4 credits
DNP 712 Clinical Residency and Management	4 credits
DNP 715 Dynamics and Principles of Information in Health Care	3 credits
Electives and Research	45 credits
DNP 714 Leadership and Professional Relationships	3 credits
DNP 713 Analysis of Organizational Cultures in Healthcare	3 credits
Blanket credit (may include clinical hours for total of 39, see advisor)	30 (39) credits
Culminating Experience	3 credits
DNP 707 Disseminating Evidence to Advance Best Practice in Health Care and Health Policy	3 credits

Women's Health Nurse Practitioner	
84 credit hours including the required applied project course (DNP 707)	
Required Core	13 credits
DNP 704 Principles of Evidence-Based Care in Advanced Practice	4 credits
DNP 705 Health Care Outcome Management	3 credits
DNP 708 Systems Thinking in a Complex Healthcare Environment	3 credits
DNP 709 Individual and Innovation Leadership in Healthcare Practice	3 credits
Concentration	22 credits
DNP 613 Women's Health Promotion I	3 credits
DNP 614 Women's Health Practicum I	3 credits
DNP 615 Management of Common Problems in Women's Health	3 credits
DNP 616 Advanced Women's Health Practicum II	5 credits
DNP 617 Management of Complex and Chronic Disease in Women	3 credits
DNP 618 Advanced Women's Health Practicum III	5 credits
Other Requirements	40 credits
DNP 601 Theoretical Foundations for Advanced Practice Nursing	3 credits
DNP 602 Evaluating Research for Practice	3 credits
DNP 604 Advanced Human Pathophysiology Across Lifespan	4 credits
DNP 605 Advanced Health Assessment Across Lifespan	3 credits
DNP 608 Applied Pharmacotherapeutics Across Lifespan	3 credits
DNP 609 Advanced Practice Nursing Role	1 credits
DNP 679 Biostatistics: Principles of Statistical Inference	3 credits
DNP 703 Innovation in Communication: Scholarly and Professional Writing	2 credits
DNP 711 Healthcare Policy and Innovation	3 credits
DNP 712 Clinical Residency and Management	2 credits
DNP 712 Clinical Residency and Management	3 credits
DNP 712 Clinical Residency and Management	4 credits
DNP 712 Clinical Residency and Management	3 credits
DNP 715 Dynamics and Principles of Information in Health Care	3 credits
Electives and Research	6 credits
DNP 603 or DNP 661	3 credits
DNP XXX Elective (500 level or above) (use remaining elective above as place holder)	3 credits

Culminating Experience	3 credits
DNP 707 Disseminating Evidence to Advance Best Practice in Health Care and Health Policy	3 credits

Certificates

Acute Care Pediatric Nurse Practitioner Certificate	
20 credit hours	
Required Core	20 credit hours
DNP 606 Principles of Pediatric Acute Care I	3 credits
DNP 607 Advanced Pediatric Acute Care Practicum I	7 credits
DNP 619 Principles of Pediatric Acute Care II	3 credits
DNP 620 Advanced Pediatric Acute Care Practicum II	7 credits

Adult Gerontology Nurse Practitioner Certificate	
22 credit hours	
Required Core	22 credits
DNP 623 Adult-Gerontology Health Promotion	3 credits
DNP 624 Adult-Gerontology Health Promotion Practicum	3 credits
DNP 625 Management of Common Health Problems in Adult-Gerontology: Theory	3 credits
DNP 626 Management of Common Health Problems in Adult-Gerontology: Practicum	5 credits
DNP 627 Management of Complex Health Problems in Adult-Gerontology: Theory	3 credits
DNP 628 Management of Common Health Problems in Adult-Gerontology: Practicum	5 credits

Emergency Nurse Practitioner Certificate	
15 credit hours	
Required Core	15 credits
DNP 610 Principles of Advanced Emergency Nursing I	3 credits
DNP 611 ENP Practicum I: Advanced Emergency Nursing Practice	3 credits
DNP 630 Principles of Advanced Emergency Nursing II	3 credits
DNP 631 ENP Practicum II: Advanced Emergency Nursing Practice	3 credits
DNP 649 Advanced Physiology	3 credits

Family Nurse Practitioner Certificate	
22 credit hours	
Required Core	22 credits
DNP 633 Family Health Promotion	3 credits
DNP 634 Family Health Promotion Practicum	3 credits
DNP 635 Management of Common Family Problems in Children, Adults and Families	3 credits
DNP 636 Management of Common Health Problems in Children, Adults and Families Practicum	5 credits
DNP 635 Management of Common Family Problems in Children, Adults and Families	3 credits
DNP 638 Management of Complex and Chronic Health Problems in Children, Adults and Families Practicum	5 credits

Family Psychiatric and Mental Health Nurse Practitioner Certificate	
29 credit hours	
Courses	
DNP 660 Advanced Neuropsychopathology Lifespan	2 credits
DNP 671 Advanced Mental Health Assessment Across the Lifespan	2 credits
DNP 672 Psychopharmacology Across the Lifespan	3 credits
DNP 673 Mental Health Promotion Across the Lifespan	3 credits
DNP 674 Mental Health Promotion Across the Lifespan Practicum	3 credits
DNP 675 Management of Common Mental Health Disorders Across the Lifespan	3 credits
DNP 676 Management of Common Mental Health Disorders Across the Lifespan Practicum	5 credits
DNP 677 Management of Complex and Chronic Mental Health Disorders Across the Lifespan	3 credits
DNP 678 Management of Complex and Chronic MH Disorders Across the Lifespan Practicum	5 credits

Pediatric Nurse Practitioner Certificate	
22 credit hours	
Required Core	32 credits
DNP 640 Advanced Human Pathophysiology Pediatrics	4 credits
DNP 641 Advanced Health Assessment Pediatrics	3 credits
DNP 642 Applied Pharmacotherapeutics for Pediatrics	3 credits
DNP 643 Developmentally Based Care of the Well Child	3 credits

DNP 644 Well Child Advanced Practicum	3 credits
DNP 645 Management of Common Problems in Pediatric Primary Care	3 credits
DNP 646 Management of Common Problems in Pediatric Primary Care Practicum	5 credits
DNP 647 Management of Complex and Chronic Problems in Pediatric Primary Care	3 credits
DNP 648 Management of Complex and Chronic Problems in Pediatric Primary Care Practicum	5 credits

Women's Health Nurse Practitioner Certificate	
23 credit hours	
Required Core	23 credits
DNP 613 Women's Health Promotion I	3 credits
DNP 614 Women's Health Practicum I	3 credits
DNP 615 Management of Common Problems in Women's Health	3 credits
DNP 616 Advanced Women's Health Practicum II	5 credits
DNP 617 Management of Complex and Chronic Disease in Women	3 credits
DNP 618 Advanced Women's Health Practicum III	6 credits

Degree Minimum/Maximum Credit Hours

Please see the Graduate Education policies: https://graduate.asu.edu/policies-procedures.

Academic Progression Requirements

All students are expected to make systematic progress toward the completion of their degree. This progress includes satisfying the conditions listed under Academic Progression Requirements, Professional Standards of Conduct and the Graduate Education policies: https://graduate.asu.edu/policies-procedures

Progression Requirements

A. A student who has been admitted to the DNP program or NP certificate program:
  1. Must maintain the Graduate College Satisfactory Academic Progress.
     https://graduate.asu.edu/policies-procedures
  2. Maintain an active, unencumbered RN license at ALL times during their program of study.
B. A student will be placed on academic probation or recommended for withdrawal if one or more of the following apply:
  1. Does not meet Graduate College Satisfactory Academic Progress
  2. Students are expected to adhere to the University Drug Free Environment policy.
  3. Students who have been asked to leave a clinical site for unprofessional conduct or unsafe clinical practice will be placed on academic probation. The specialty coordinator will notify the DNP Program Office, the student will be notified in writing of the academic probation, and the conditions required for discontinuing the academic probation by the Director.
  4. If a student has their RN license to practice encumbered or suspended while a student in the program, they must notify the Director of the DNP Program within 48 hours and must immediately stop attending all courses. **All graduate nursing students must have an active, unencumbered RN license at <u>ALL</u> times**

during their program of study. **Loss of the RN license is grounds for immediate recommendation to the Graduate College for withdrawal from the program.**

5. Conduct prohibited by the Arizona Board of Regents Student Code of Conduct students.asu.edu/srr
6. Periods of absence during a semester without the endorsement of the student's graduate committee or advisor. This request must be filed and approved prior to the first day of class in the semester of anticipated leave.
7. Seriously compromising the relations of the Program with the public.
8. Breaches of ethical judgment or professional responsibility.
9. Serious instances of personality or character traits inappropriate for the professional roles for which the student is attempting to prepare.
10. Any student who violates the academic integrity policy of the university can be recommended for withdrawal from their program of study. Violations of academic integrity include, but are not limited to cheating, fabrication, tampering, plagiarism, or facilitating such activities.

C. Appeals:

Students recommended to the DNP Program Office for withdrawal from their program can appeal this decision in writing to the Edson College, DNP Program Office. If the recommendation to withdraw is upheld, the student can appeal the decision to the dean's office in the Edson College and as a final step, to the Graduate College.

Progression restrictions for students placed on academic probation may prevent the student from progressing in their program of study with their class cohort. Graduate courses in which a grade of less than a B is earned must be repeated in the next regular academic semester during which the course is offered. Graduate courses can be repeated only once.

Course and clinical expiration
Time Expectations and Limitations:
Students are expected to progress in a timely manner through their approved plan of study. The time limits described below are more restrictive than those described in the Graduate College policy and supersede these policies because of the nurse practitioner licensure requirements.
Students enrolled in a 3-year plan in one of the Doctor of Nursing Practice (DNP) Advanced Nursing Practice concentrations or graduate certificates are expected to complete their degree or certificate by the end of the third year of enrollment, or by the end of the fifth year of enrollment if enrolled in a 5-year plan.
Progressing in a timely manner ensures readiness for practice and clinical competency and protects against the fading of clinical knowledge and skills.
The following DNP courses expire within a specific timeframe. After course expiration, students must re-enroll in the course and earn a grade of B or higher. The below courses should be completed within three (3) years of sitting for certification testing. Part-time students will meet the requirements of certification testing within three years of enrolling in these courses if they remain enrolled in DNP coursework.

Course and expiration timeframe:

General courses
DNP 605 Advanced Health Assessment Across the Lifespan – **expires after three (3) years**
DNP 641 Advanced Health Assessment Pediatrics – **expires after three (3) years**
DNP 671 Advanced Mental Health Assessment Across the Lifespan – **expires after three (3) years**
DNP 608 Applied Pharmacotherapeutics Across the Lifespan – **expires after three (3) years**
DNP 642 Applied Pharmacotherapeutics for Pediatrics – **expires after three (3) years**

DNP 672 Psychopharmacology Across the Lifespan – **expires after three (3) years**

DNP 604 Advanced Human Pathophysiology Across the Lifespan – **expires after three (3) years**

DNP 660 Advanced Neuropsychopathology Lifespan – **expires after three (3) years**

DNP 712 Clinical Residency and Management – **expires after five (5) years**

Acute Care Pediatric Nurse Practitioner

All courses below expire after three (3) years

DNP 606 Principles of Pediatric Acute Care I

DNP 607 Advanced Pediatric Acute Care Practicum I

DNP 619 Principles of Pediatric Acute Care II

DNP 620 Advanced Pediatric Acute Care Practicum II

DNP 643 Developmentally Based Care of the Well Child

DNP 644 Well Child Advanced Practicum

Adult-Gerontology Nurse Practitioner

All courses below expire after three (3) years

DNP 623 Adult-Gerontology Health Promotion

DNP 624 Adult-Gerontology Health Promotion Practicum

DNP 625 Management of Common Health Problems in Adult-Gerontology: Theory

DNP 626 Management of Common Health Problems in Adult-Gerontology: Practicum

DNP 627 Management of Complex Health Problems in Adult-Gerontology: Theory

DNP 628 Management of Complex Health Problems in Adult-Gerontology: Practicum

Emergency Nurse Practitioner (certificate)

All courses below expire after three (3) years

DNP 610 Principles of Advanced Emergency Nursing I

DNP 611 ENP Practicum I: Advanced Emergency Nursing Practice

DNP 630 Principles of Advanced Emergency Nursing II

DNP 631 ENP Practicum II: Advanced Emergency Nursing Practice

Family Nurse Practitioner

All courses below expire after three (3) years

DNP 633 Family Health Promotion

DNP 634 Family Health Promotion Practicum

DNP 635 Management of Common Health Problems in Children, Adults and Families

DNP 636 Management of Common Health Problems in Children, Adults and Families Practicum

DNP 637 Management of Complex and Chronic Health Problems in Children, Adults and Families

DNP 638 Management of Complex and Chronic Health Problems in Children, Adults and Families Practicum

Family Psychiatric Mental Health Nurse Practitioner

All courses below expire after three (3) years

DNP 673 Mental Health Promotion Across the Lifespan

DNP 674 Mental Health Promotion Across the Lifespan Practicum

DNP 675 Management of Common Mental Health Disorders Across the Lifespan

DNP 676 Management of Common Mental Health Disorders Across the Lifespan Practicum

DNP 677 Management of Complex and Chronic Mental Health Disorders Across the Lifespan

DNP 678 Management of Complex and Chronic Mental Health Disorders Across the Lifespan Practicum

Pediatric Nurse Practitioner (Primary Care)

All courses below expire after three (3) years

DNP 643 Developmentally Based Care of the Well Child
DNP 644 Well Child Advanced Practicum
DNP 645 Management of Common Problems in Pediatric Primary Care
DNP 646 Management of Common Problems in Pediatric Primary Care Practicum
DNP 647 Management of Complex and Chronic Health Problems in Pediatric Primary Care
DNP 648 Management of Complex and Chronic Problems Pediatric Primary Care Practicum

Women's Health Nurse Practitioner

All courses below expire after three (3) years

DNP 613 Women's Health Promotion I
DNP 614 Women's Health Practicum I
DNP 615 Management of Common Problems in Women's Health
DNP 616 Advanced Women's Health Practicum II
DNP 617 Management of Complex and Chronic Disease in Women
DNP 618 Advanced Women's Health Practicum III

Continuous enrollment limitations

Students who enroll in continuous registration courses (DNP 695) but do not enroll in any required DNP coursework are limited to two semesters during a student's entire plan of study. This includes continuing enrollment credit, coursework in another discipline or elective that is not part of the DNP plan of study.

Re-enrollment requirements

Newly developed clinical knowledge and skills quickly fade when students take a leave of absence, enroll in coursework that is not part of the DNP plan of study, or take a medical or compassionate withdrawal. Due to the rapid loss of skills, all students who are absent from the DNP program for more than one semester will be evaluated for clinical competency by their assigned specialty coordinator before re-enrolling in DNP coursework. Additional requirements may be recommended before enrollment and can include, but are not limited to course auditing, additional clinical hours, and/or testing. **Students who leave the program for any length of time, no matter the cause, must pass a new background check and drug screen (at their own expense) before resuming clinical courses.**

Grades

Faculty teaching graduate courses may choose to use either the following 10 point scale when grading graduate courses. The scale chosen is listed in the syllabus and those are the grades that will be given to the students. An overall GPA of 3.0 is required in the graduate certificate and doctoral programs. Students whose overall GPA falls below 3.0 are considered on probation and in danger of failing their program.

Regular grading scale

A	90-100	4.0
B	80-89	3.0
C	70-79 - Course Repeat	2.0
D	60-69 – Course Repeat	1.0
E	59 or below course repeat	0.0

Pass/Fail Letter Scale

Grade	Grading Scale	GPA

Y	Satisfactory	Does not count toward GPA
Z	Course in progress	Does not count toward GPA
E	Failure	0
I	Incomplete	Does not count toward GPA and an incomplete contract must be filed and grade must be removed from POS within 1 year or converts to permanent "I" on transcript

Whenever a student officially withdraws from a course, a grade of "W" is listed.

Grade Point Averages

Students must maintain a minimum 3.0 GPA to maintain satisfactory academic progress and to graduate.
Graduate Education policies regarding grade point averages: https://graduate.asu.edu/policies-procedures.
If more than one failure occurs, students may be withdrawn from the DNP program.

Incomplete Grades

Students will follow the ASU Policy working with the faculty of the course.
https://www.asu.edu/aad/manuals/ssm/ssm203-09.html
Grading Option and Definition https://students.asu.edu/grades

Students must request a grade of *Incomplete* at least two weeks prior to the last day of the semester. DNP students are required to have successfully completed 80% of their coursework (with a B or better) prior to requesting a grade of incomplete. **A grade of "I" can only be given when a student, who is doing otherwise acceptable work, is unable to complete a course (e.g., final exam or term paper) because of illness or other conditions beyond the student's control however it is entirely up to the instructor to approve the Incomplete**. The student and instructor must complete a Request for Grade of Incomplete form.

The exact timeframe for completion is negotiated between student and faculty; however, students who receive a grade of "I" in any course must complete course requirements within one calendar year of the scheduled course and may NOT have longer than one calendar year. If a regular grade is not assigned within the calendar year, the "I" becomes permanent part of the transcript. To repeat the course for credit students must re-register and pay the required fees. The grade for the repeated course will appear on the transcript but will not replace the permanent "I."

To request a grade of incomplete, students must complete the following steps:
1. Obtain the *Request for Grade of Incomplete* form available at http://students.asu.edu/forms/incomplete-grade-request and request the grade of incomplete to the faculty of the course.
2. Faculty will submit the form to the DNP Program Office for approval of the director. Once approval has been granted, the faculty will enter a grade of "I" for the student.
3. Faculty will notify the DNP Program Office upon fulfillment of the contract.
4. Faculty will verify that the grade correction was entered and the "I" removed.

Grade Appeal

Please refer to the Edson College Grade Appeal Policy and Procedures:
https://nursingandhealth.asu.edu/students/policies-handbook

Clinical Placement Process

Licensing Requirements
- Students must have a current, unencumbered AZ RN license or an unencumbered RN license from a compact state that indicates multistate privileges.
- Students must have a current, unencumbered RN license in the state in which they are attending a clinical practicum.
- The Edson College Doctor of Nursing Practice program prepares students for licensure and/or certification. Since licensure/certification can vary from state to state, we encourage students to review the ASU Licensure website: https://asuonline.asu.edu/about-us/licensure/ to determine if the DNP program meets the requirements of your individual state requirements for licensure or certification as applicable.

Clinical Practicums

- Preceptors must be an MD, DO, NP or CNM with at least 1 year of clinical experience and a license in good standing. See Title 4 Ch. 19 https://apps.azsos.gov/public_services/CodeTOC.htm#ID4
- Students are assigned their clinical rotation each semester by the NP specialty coordinator in collaboration with the clinical placement coordinator.
- If students have an existing preceptor contact who is willing to serve as an NP preceptor, please contact the Clinical Placement Coordinator.
  - The Specialty Coordinator and Clinical Placement Coordinator will determine if the site and preceptor are appropriate to accomplish clinical goals.
  - Students are **NOT** allowed to randomly contact/cold call providers to request a rotation within Maricopa County. Outside of Maricopa County, follow the procedure outlined below for out of area/out of state students.

Residence within Maricopa County - In Area
Student Responsibility
- Students living in Maricopa County will be assigned clinical placements and are fully expected to attend those placements to accrue required clinical hours for each semester. **Students should expect to travel throughout Maricopa County and throughout Arizona to complete their assigned clinical placement.** Students are expected to adjust work and personal schedules to meet clinical course expectations. If a student is not able to attend a specific placement, it will then be their responsibility to secure a preceptor and site that meets approval of the Specialty Coordinator and Clinical Placement Coordinator. Failure to complete clinical hours will result in an Incomplete in the course.
- Edson has partnered with rural and underserved sites throughout Arizona. These sites provide students with an immersive and tailored understanding of the health issues and concerns for rural communities in Arizona and are an invaluable resource in their development as providers. Students will be highly encouraged and, depending on local site availability, may be required to participate in these rotations.

- **Admission Slots.** Students are admitted to the DNP program based on where they live at the time of acceptance in the program and are designated 1) in-area (Maricopa County), 2) out-of-area (outside Maricopa County), or 3) out-of-state, for clinical placement projections. Any changes to the students geographic living situation that impacts clinical site projections <u>may</u> cause a delay in the students' program progression. Students who relocate to the Phoenix area after admission will be assessed on a case-by-case basis for program supported clinical placement in Maricopa County.

- Preceptors and practicum sites cannot have a conflict of interest as it relates to evaluation of the student. For example, preceptors cannot be related to the student, cannot be a friend of the student, cannot be the student's personal healthcare provider, and may not work in the same department as the student. Students may not complete their clinical hours in the same department at their place of employment. Any exceptions will need to be approved by faculty in advance of the clinical assignment.
- Students may be placed in 1-2 clinical sites each semester to fulfill clinical requirements. A healthcare provider at each site will be identified as the primary preceptor for consistency with student performance and evaluation. Students are not permitted to have multiple preceptors per clinical site, unless approved in the event of a planned absence of the primary preceptor.

Residence Out of Maricopa County/Out of State - Out of Area
Student Responsibility
- It is the responsibility of students who reside outside of Maricopa County to identify preceptors and sites willing to accommodate clinical rotations.
- The DNP Program Office is not responsible for guaranteeing a clinical placement site for any student outside of Maricopa County, although assistance in the process needed to complete will be provided.

Site Acquisition Process:
1. **Create a List of Potential Sites.** Students are to submit a list of five (5) potential clinical sites no later than **<u>September 15th</u>** preceding their first summer clinical rotation (review your Program of Study). **FNP and PMHNP students should provide seven (7) potential sites that provide services to adult and pediatric populations**. Out-of-state PNP-PC students will need a combination of pediatric primary care and pediatric specialty sites.
   Use your professional networks, drive your surrounding areas, Google potential clinic locations for sites that meet the above criteria. **No cold-calling sites.** Once these sites are identified and the list is sent to the clinical placement coordinator, this will begin the first wave of vetting potential sites. Students who do not provide this list by the due date will begin to receive weekly reminders:
   - 1st reminder email: Sept. week 3, copy to Specialty Coordinator
   - 2nd reminder email: Sept. week 4, copy to Specialty Coordinator
   - 3rd reminder email: Oct. week 1, copy to Specialty Coordinator and Program Director.

   *Failure to provide this potential clinical site list by the final due date will result in a conference with the program director and may delay program progression.
2. **Schedule Site Visits:** Once the sites are vetted by the Speciality Coordinator, students are notified of approved sites and are permitted to make in-person visits. **No telephone calls. Professional attire required.** The student will receive specific information about their program, hour requirements and rotation expectations from the clinical placement coordinator prior to making visits to facilitate conversations with potential preceptors. Any site a student identifies that is a current partner with ASU will be contacted directly by the clinical placement coordinator and no student site visit will be required.
3. **Complete Student Placement Agreement form:** Students will be given a form to complete to initiate the contract process of their clinical site. These forms are **due no later than <u>Oct. 15th</u>.**

- 1st reminder email: Oct. week 2, copy to Specialty Coordinator
- 2nd reminder email: Oct. week 3, copy to Specialty Coordinator
- 3rd reminder email Oct. week 4, copy to Specialty Coordinator and Program Director

**Failure to meet these deadlines may result in no clinical placement assignment and delays in program progression.

DNP Program Responsibility
- Initial vetting of sites within 10 business days of receiving potential student clinical sites list.
- Notify students of site vetting (approved/disapproved) and next steps/responsibilities.
- Reach out to sites on the student list that ASU has already developed a partnership, in place of student contacting site.
- Provide document(s) for Out of Area/Out of State students to use when visiting clinical sites; DNP Program Infographic, specialty-specific program hours, expectations/goals, requirements, letter from Specialty Coordinator/Director and Student Placement Agreement Form to complete after site visits.
- Specialty coordinators will communicate with clinical site/prospective preceptors to discuss DNP program, expectations of the preceptor/student role, scheduling, and availability prior to finalizing the site.
- Keep student updated on contract development and potential need to generate additional sites if contracts are delayed.

Clinical Assignment Guidelines
Mandatory Clinical Orientation
- **Mandatory** Clinical Orientation will take place at the start of the summer semester. (See the DNP calendar for specific date and time). **Attendance is required for any student who will be enrolled in a clinical course. Students are not allowed to attend clinical assignments without this training.**
- Clinical Orientation will include training on the software system students will use to track clinical hours and patient encounters. Students will pay a one-time enrollment fee directly to the software company for access.
- Accuracy, completeness and timely recording of clinical hours and patient encounters is **mandatory**.

Clinical Assignments
- Clinical assignments are emailed to a student's ASU email 2 weeks prior to the start of each clinical semester.
- Assignment notifications will contain detailed instructions. Students are responsible for following the instructions in the assignment notification. **A delay in following instructions or not following instructions can place a student at risk for a delay in their course progression.**
- Preceptors may ask for an interview or "meet and greet" prior to accepting a student for a clinical rotation. Students will be notified if this is needed.

Dress Code for Clinical Assignments
Students are expected to dress professionally. Business or business casual is required. Closed toe shoes are required at all clinical sites regardless of specialty. Apparel and person are expected to be clean without the presence of colognes and perfumes. Minimal jewelry is permitted. Tattoos should not be visible. Each student is expected to wear a clean pressed lab coat (except in settings where lab coats are discouraged by the student's preceptor) with a name badge identifying him or her as a Nurse Practitioner Student from ASU. Students are required to have their own stethoscope. **Individual agencies may have dress codes that supersede ASU's dress code to which students must adhere.**

Scheduling Clinical Hours
- Student's clinical schedules *must accommodate the preceptor's scheduling preferences.*
- Student schedules must be able to accommodate 2-3 days per week each semester.
- Clinical rotations are Monday through Friday, during regular business hours. The duration of the clinical should not exceed 12 hours per day. Students are not permitted to be in the clinical site during weekends, holidays, or other times when the university is not in session, unless faculty approval is received in advance of the scheduled time.
- Students are expected to begin their clinical assignment at the start of the semester. Distribution of the clinical hours must span the duration of the semester.
- Students must complete all hours during that semester. Failure to complete the required clinical hours by the end of the semester will result in a delay in course progression.

Onboarding
- Assignment notifications will include information about any "onboarding and/or training" required to attend a rotation at a specific clinical site.
- Onboarding may include the submission of immunization documentation, TB status, background check, licenses, ID, additional drug testing, orientation, modular training and/or EMR training. **Students must complete all submissions**.
- The clinical placement office will facilitate documentation. In some instances, the student will be required to send their own documentation to the site.
- Students are to anticipate that onboarding could involve substantial time spent in orientation and/or modular training.
- Some agencies use an onboarding system (myClinicalExchange) for students rotating in their facility. Fees associated with myClinicalExchange are the student's responsibility. Contact the clinical placement coordinator for the current cost.
- Any additional costs associated with some clinical placements are the responsibility of the student (examples: additional background checks, urine drug screening and fingerprinting).
- Students who have a clinical assignment within the same organization of their place of employment must onboard as a "student". The **employee** onboarding does not supersede the **student** onboarding.
- Students are to start onboarding **immediately** as instructed in the assignment notification. Students are responsible to follow the instructions provided in the assignment and by the clinical site, if applicable. A delay in completion of onboarding will place a student at risk for a delay in their course progression.

Clinical Hour Guidelines
- Required hours must be completed during the semester dates only.
- Extra hours cannot be completed one semester and apply towards hours required for the next.
- Only direct patient care experiences count toward clinical hours.
  - Immersion, conferences, seminars, etc. **WILL NOT COUNT**.
- Students must notify their clinical instructor when they are absent from a scheduled clinical day regardless of the reason.
- Students must notify their Specialty Faculty and Clinical Placement Coordinator regarding any issues related to their preceptor, patient interactions or site (conflict with preceptor, sexual harassment, safety issues, etc.) immediately.

RN License

- **Students are responsible for adhering to all rules and laws regarding RN licensing and multistate privileges.**
- **Students must have a current, unencumbered Arizona RN license or an unencumbered RN license from a compact state that indicates multistate privileges.**
- **Students must have a current, unencumbered RN license in the state in which they are attending a clinical practicum.**
- Please see the [National Council of State Boards of Nursing](#) website for complete compact state rules.
- Students are obligated to self-report criminal charges to the professional licensing boards within 10 working days after a charge is filed.
  - o   AZ State Board of Nursing: [https://www.azbn.gov/discipline-complaints/reporting-criminal-](#) [charges](#)
- Students are required to report criminal charges and any restrictions to their RN license to the DNP program director and associate dean within 48 hours of any violation.

Clinical Compliance
- Edson College uses an external agency to maintain healthcare compliance records of all DNP students. Students are required to be compliant with the platform and maintain an accurate and updated profile of personal health screenings, immunizations and licensure documents.
- If a student is not current, he/she **MAY NOT ATTEND THEIR CLINICAL ASSIGNMENT UNTIL THEY ARE CURRENT. Students are responsible for monitoring their compliance status.**

Student Placement Agreements/Academic Affiliation Agreements (Clinical Contracts)
- Student Placement Agreements/Academic Affiliation Agreements (known as *Clinical Contracts*) are required to be in place before a student may begin a clinical rotation. Agreements can take **4 weeks to 12 months** to execute.
- ASU's DNP program has existing Agreements with many Phoenix area clinical sites. Please check with the clinical placement coordinator if you have any questions.

Change of Residence (out of state or out of current area)
- Students are required to report any change in address to the DNP program coordinator immediately. Failure to do so may result in a delay in the student's course progression, due to clinical placement issues.
- If moving out of area or out of state, please refer to the guideline above regarding out of area and out of state student clinical placement.
- As a participating National Council for State Authorization Reciprocity Agreements (NC-SARA) member since May 5, 2015, Arizona State University is authorized to offer distance education to persons located in individual states in accordance with NC-SARA established policies and standards; program exceptions are noted on the ASU Authorizations website ([https://asuonline.asu.edu/about-us/authorizations/](#)). A program exception means that the **listed programs are not available** to students located within the state. Before making a change of address out of state, review this university webpage.
- **Edson College Doctor of Nursing Practice program prepares students for licensure and/or certification. Since licensure/certification can vary from state to state, we encourage students to review the ASU Licensure website**: [https://asuonline.asu.edu/about-](#) [us/licensure/](#) **to determine if the DNP program meets the requirements of your individual state requirements for licensure or certification as applicable.**

DNP Program Completion

The **DNP Portfolio**, **DNP Project, Academic Learning Plan & Clinical Residency** will demonstrate student achievement of attaining knowledge and practice application of [The Essentials: Core Competencies for Nursing Education](#) as developed by the American Association of Colleges of Nursing. In addition, BSN-DNP and certificate students will demonstrate the [Nurse Practitioner Core Competencies Criteria](#) as set forth by the National Organization of Nurse Practitioner Faculties (NONPF).

The DNP student will synthesize, integrate and apply the knowledge acquired throughout the DNP program coursework to a DNP Project in a professional practice setting. Faculty members evaluate the DNP Portfolio and DNP Project to determine whether the student has mastered the body of evidence-based knowledge and application to practice and can demonstrate DNP competencies. The Academic Learning Plan and Clinical Residency are designed to help students achieve specific learning goals and objectives related to the AACN Essentials and specialty competencies.

DNP Portfolio

The final summation of the DNP program experience will be a compendium which includes an academic portfolio documenting the application of didactic course content to individual learning goals, objectives, and program outcomes (Academic Learning Plan & Clinical Residency Activities Log), the DNP Project Final Report and a final oral presentation.

The purpose of the DNP Portfolio is to demonstrate program completion requirements and the ability to apply [AACN Essentials](#) in clinical and professional settings. In addition, BSN-DNP students demonstrate the skills outlined by the [NONPF Core Competencies](#).

DNP Portfolio Components

1. Academic Learning Plan & Clinical Residency Activities Log
2. DNP Project Final Report
3. DNP Project Final Oral Presentation
4. All DNP Core course final papers/assignments earning a minimum grade of 80% AND the course syllabi for each.
5. Selected course papers, discussion board posts, reflections, presentations, or other creative works. In addition, deliverables from residency activities (i.e. CEU certificates, abstract/manuscript submissions, poster presentations) that demonstrate student acquisition and competence of the AACN Essentials.

DNP Project

The DNP degree culminates in the DNP Project. The DNP Project should address a complex practice, process, or systems problem within a professional practice area. The focus is on the identified clinical/practice problem and the evidence-based solutions for that problem. The DNP Project uses evidence to improve practice, processes, or outcomes.

Students are assigned a faculty mentor who guides the development and implementation of the DNP Project. Students may choose, or it may be recommended, to have another faculty member who will serve as a second reader or in some cases as a content expert needed for the project. Lastly, the site collaborator or preceptor will facilitate the DNP project implementation activities at the site and is usually an employee of the site.

DNP Project Site and Contracts

The decision about where to conduct the DNP project is made between the student and the faculty/mentor. Students should decide based on their objectives and goals, personal career goals and the clinical site's ability to allow the integration of Evidenced Based Theory with practice.

The DNP Project requires ASU Institutional Review Board (IRB) Approval. The mentor serves as the Principal Investigator for the ASU IRB. Depending on the project site, students may also need to obtain IRB approval from the site in addition to ASU IRB.

If the project has been approved by the ASU IRB, an Affiliation Agreement is not needed between ASU and the site, however, the site still may require that an Affiliation Agreement be initiated and executed. If that is the case, the Agreement may take 3-12 months to execute, or longer for out of state placements. Plan accordingly and check with the Clinical Placement Coordinator. If a site has Health and Safety requirements (such as proof of immunizations, background checks and modular training specific to that site) students are subject to these requirements. Check with the Clinical Placement Coordinator to determine if the site has such requirements prior to starting the project. If the student will be completing **Direct Patient Care hours** at the project site, an Affiliation Agreement is **<u>required</u>**.

Edson College students have completed the DNP Project in the private and public sectors, including rural and urban communities. ASU Doctor of Nursing Practice (DNP) Final Projects Collection
https://repository.asu.edu/collections/260

Responsible Conduct of Research

Strategies for responsible conduct of research: https://researchintegrity.asu.edu/

Research Involving Human and Animal Subjects

Projects that make use of research involving human or animal subjects must include a statement indicating that the appropriate university body has approved the research.

The University Human Subjects Institutional Review Board (IRB) in compliance with federal regulations reviews research involving human subjects conducted under the auspices of Arizona State University. Documents containing any data collection from human subjects require that applications be submitted to the ASU Office of Research Integrity and Assurance for approval **before** data collection or recruitment of subjects is initiated at https://researchintegrity.asu.edu/human-subjects.

It is important that students check with their faculty advisor well in advance of data collection to ensure compliance with university regulations regarding the collection of research data. The Institutional Animal Care and Use Committee (IACUC) review research involving the use of animals conducted under the

auspices of Arizona State University in compliance with federal regulations.

DNP Project Final Presentation
Presenting the results and experience of the student's DNP Project is a requirement for DNP program completion. In order to facilitate this requirement, in the semester of graduation, students will present their projects in a professional format.

Academic Learning Plan and Clinical Residency

The AACN Essentials are the foundational outcome competencies for all graduates of DNP programs regardless of specialty or functional focus. The Academic Learning Plan includes each of the AACN Essentials as program goals and objectives. The clinical residency activities provide rich and varied practice experiences aimed at helping students achieve the AACN Essentials upon completion of the program.

The Academic Learning Plan & Clinical Residency Activities Log template will be used to design and record the residency experiences. The purpose of this document is to ensure professional competency in each of the AACN Essentials.

The student's assigned mentor has primary oversight of the Academic Learning Plan & Clinical Residency Activities.

Clinical Residency Hours

The purpose of the residency activities is to:
- Synthesize what is learned in didactic courses
- Broaden the clinical setting at the doctoral level regardless of role or experience
- Develop and implement the DNP Project
- Demonstrate leadership and collaboration skills
- Foster intraprofessional and interprofessional collaboration
- Provide policy-making and advocacy experiences
- Provide evidence of achievement of end-of-program outcomes and competencies

There are 12 credit hours of DNP 712: Clinical Residency required to be completed over the last four semesters of the program. The program of study specifies the number of credits to take each semester. The DNP Program Office and mentor can assist students in determining how many credit hours to take each semester.

For each credit hour of DNP 712 enrolled, 45 clock hours of residency activities must be completed. All students will provide a projected plan for residency activities and hours on the Academic Learning Plan & Residency Activities Log template. Completed activities are logged in the DNP clinical tracking software program.

Residency activities are planned to achieve program goals and objectives (AACN Essentials). **Residency activities must be discussed with and approved by faculty/mentor before engaging in the activity.** Be prepared to explain how the proposed residency activity applies to the AACN Essentials or NONPF Core Competencies.

Residency Activities may include but are not limited to:

- DNP Project - (Fieldwork, CITI Training, IRB proposal meetings with mentor, meetings with key stakeholders to facilitate the project and develop practice responsibilities at the site, training staff, enrolling participants, project intervention, etc.).
- Professional development (leadership opportunities, grant writing workshops, involvement in healthcare policy and advocacy, special training or events).
- Acquiring additional content knowledge and clinical experiences needed to be well-versed in the specialty area or project topic.

- Participation on a clinical leadership committee in the DNP student practice site, area of specialty, or in a professional organization (i.e., an EBP committee; Advance Practice Committee in an institution, state, or national professional or leadership organizations)
- Participation in educational presentations, workshops, conferences and webinars. Topics should correlate to project topic, specialty area and AACN Essentials. **A maximum of 40 CEU hours can be included for residency hours for the entire program.**
- For BSN-DNP students ongoing practice after completion of NP specialty practicums will include direct patient care practice hours. A minimum of 40 hours/semester logged in the clinical software tracking program with TIME LOGS and CASE LOGS is required.
- For PM-DNP students, optional expanded clinical experiences in a specialty to obtain more in-depth knowledge and practice in an area of interest is encouraged.
- Clinical residency activities for all DNP students must be beyond the student's usual work duties.

PLEASE NOTE: Time spent completing course assignments (i.e., writing papers, searching library databases, reading articles, immersion, studying for boards) does <u>NOT</u> count for residency hours.

Responsibilities of DNP Program Participants

Responsibilities of **Student**:
- Represent the Edson College in a professional manner.
- Respect the culture and mission of the clinical site.
- Submit clinical site request within the required timeframe so that the affiliation agreement may be established (as needed).
- Consult with faculty mentor at critical points in development of the project and as needed throughout the implementation and analysis phases of the project.
- Adhere to Human Subjects regulations and HIPAA regulations.
- Meet program deadlines and outcomes established for each semester.
- Submit iPOS and graduation documents to the Graduate College and Edson College by the due dates.
- Complete Evaluation of DNP Project Site.

Responsibilities of **DNP Mentor(s)**:
- Primary oversight of mentees' Academic Learning Plan & Residency Activities Log.
- Assist in coordination with clinical and project site.
- Each semester, review and discuss papers, project work and residency activities as they correspond to the students' overarching plan. Require modifications as necessary.
- Communicate with the student throughout the process at agreed upon intervals and notify student of any planned extended time away from the office.
- Communicate with the site preceptor/collaborator during the project/residency to monitor student's progress.

- Provide feedback on oral presentation plan **before** the DNP Project Conference.
- Attend each semester interim DNP Project presentations for evaluation and feedback and the DNP Final Project oral presentation.
- Review DNP Portfolio contents each semester.
- Assign final grade for DNP 712 [In progress (Z)/Complete (Y)] each semester in consultation with other committee member(s) (Second Reader) if applicable.

Graduation

The student is eligible for graduation when University and Graduate Education degree requirements have been met, the DNP project has been passed and final presentation is complete. All incomplete or "in progress" (Z) grades must be changed to indicate that these classes have been completed.

Apply for Graduation

The student's iPOS must be approved and on file with the Graduate College before the student is eligible to apply for graduation. For further instructions, please refer to https://students.asu.edu/graduation.

If the student intends to participate in commencement, the student must have completed all culminating work by the semester deadlines. It is the student's responsibility to invite their mentor to participate in the commencement ceremony.

Convocation

The Edson College holds its own Convocation ceremony in conjunction with Fall and Spring Commencement. The Convocation Coordinator will send required information to graduates early in the semester concerning information needed. Students who have met all university and college degree requirements are encouraged to participate. It is the student's responsibility to adhere to the convocation timelines.

Additional Training and Opportunities

Rural Health Professions Program (RHPP)

The Edson College is a participating institution with the Health Resources & Services Administration (HRSA), alongside the National Area Health Education Centers (AHEC) to provide training support for students with the goal of increasing the number and distribution of health professionals serving people who are geographically isolated, economically or medically vulnerable. These workforce training programs help those in need of high-quality primary health care by supporting the training of health professionals – focusing particularly on the geographical distribution of providers to areas where they are needed most.

- HRSA: https://data.hrsa.gov/topics/health-workforce/training-programs
- AHEC: https://www.nationalahec.org/
- AzAHEC: https://azahec.uahs.arizona.edu/.
  - AHEC Scholars Program (ASP) in an additional program opportunity and information about this experience can be found at: https://azahec.uahs.arizona.edu/ahec-scholars

Students interested in clinical rotations serving rural communities throughout Arizona, or underserved urban populations in Maricopa County, can explore these programs upon admission. Applications for these programs open each September and students are eligible for financial support for clinical practice in qualifying areas during practicum courses of the nurse practitioner program. Students must be enrolled in the DNP program full- or part-time, certificate program students are not eligible for these awards.

SolarSPELL

DNP students can participate in these projects starting as early as their first semester in the program, and some students maintain work on these projects throughout their program experience and/or as part of their DNP project. SolarSPELL's largest field implementation partner to date is the Peace Corps with whom ASU SolarSPELL signed a global strategic partnership in May 2020. This partnership facilitates collaboration with Peace Corps posts around the world to meet information needs across sectors. DNP students work on SolarSPELL-Health teams to bring high quality health content to learners globally. https://solarspell.org/

Graduate Nurse Organization (GNO)

The Graduate Nurse Organization was established in 1975 and is a recognized student organization of Arizona State University. All students admitted to the DNP Program are eligible for membership. Purpose:
- To provide communication, cooperation and understanding between graduate students and faculty.
- To provide direct lines of responsibility to effectively handle all graduate student affairs.
- To promote quality graduate education.

The Graduate Nurse Organization designates student representation on Edson College committees. Throughout the academic year, this organization sponsors activities that foster career development and socialization among students.

Graduate Professional Student Association (GPSA)

GPSA is the official representative group of the graduate student body. The purpose of GPSA is to promote self-government and leadership at Arizona State University and to enhance the educational, social and cultural experiences of the students. A College Council represents every college in the University in GPSA; each council elects two members to represent the respective college and serve as voting members in the Associated Student Senate.

Other Student Information

Clinical records

Students are strongly encouraged to retain **ALL** clinical records during their time in the program for their lifetime. The university is not required to keep your clinical log information beyond one year past graduation. This information may be required if you move to another state; request privileges at a hospital system; add an additional specialty in the future. Directions are given in your final semester on how to download your clinical records to assist with this archiving process.

Canvas

Courses are delivered with an online learning management system called Canvas. You will be able to access your Canvas course site(s) from your My ASU class schedule on the first day of each semester by clicking on the course name in the Class Schedule section of My ASU.
In particular, it is important to learn about and become comfortable with the following Canvas tasks/skills:

- Check assignment grades
- Take a quiz/exam
- Submit an assignment
- Post on the discussion board

There are many excellent Canvas support articles organized into categories at:
https://community.canvaslms.com/docs/DOC-10701-canvas-student-guide-table-of-contents

Personal Record Forms

Students are requested to advise Arizona State University Registrar's Office regarding addresses, telephone, or name changes. Failure to do so interferes with the timely receipt of financial reimbursements or other important information. https://students.asu.edu/forms/registration

NEXus courses

The DNP Program participates in the Western Institute of Nursing NEXus Consortium, which allows students in participating universities to enroll in courses at other participating universities for discounted rates. Students can search for courses at: http://www.winnexus.org/. Please note that the Graduate College has indicated that the 12 credit hour transfer limit applies to NEXus courses.

University Policies

ASU Graduate College
The DNP program office is responsible for upholding the policies and procedures set forth by ASU Graduate College. Students are held to the minimum requirements of the Graduate College as well as any additional requirements set forth by the Edson College.https://graduate.asu.edu/policies-procedures

Student Accessibility and Inclusive Learning Services
The Student Accessibility and Inclusive Learning Services (SAILs) is the central location for establishing and obtaining services and accommodations for qualified students with disabilities: https://eoss.asu.edu/accessibility

Title IX
ASU prohibits all forms of discrimination, harassment and retaliation. ASU's policy

Academic and Professional Integrity
The highest standards of academic integrity https://provost.asu.edu/academic-integrity and compliance with the university's *Student Code of Conduct* are expected of all graduate students in academic coursework and research activities. The failure of any graduate student to uphold these standards may result in serious consequences including suspension or expulsion from the university and/or other sanctions as specified in the academic integrity policies of individual colleges as well as the university.

Violations of academic integrity include, but are not limited to cheating, fabrication of data, tampering, plagiarism, or aiding and/or facilitating such activities. At the graduate level, it is expected that students are familiar with these issues and that each student assumes personal responsibility in their work.

Students should refer to the ABOR Student Code of Conduct, Academic Integrity and applicable laws. Matters that violate the ABOR Student Code or ASU Academic Integrity Policy must be appealed as provided for in those policies.

Professional Standards of Conduct
Professional Standards of Conduct for participation are based on the philosophy and organizing framework of the DNP Program and mirror *ANA's Code of Ethics (*https://www.nursingworld.org/practice-policy/nursing-excellence/ethics/code-of-ethics-for-nurses/)*.* Our framework recognizes the importance of reciprocal connections between people and environments and the influence of the social context, including individual, interpersonal, organizational and community variables, on human behavior. Accordingly, we aim to foster a social context that provides a safe, respectful learning environment and promotes development as a scholarly citizen.

In addition to academic requirements, students must conduct themselves according to the "Satisfactory Professional Conduct" level of the *Professional Standards of Conduct* rubric (Appendix B). Performance at the "Conduct Requiring Improvement" or "Unsatisfactory Professional Conduct" level may lead to an

Academic/Professional Improvement Plan. Egregious violations may result in a recommendation that the Graduate College dismiss the student from the program.

In addition to the *Professional Standards of Conduct* for the DNP Program, students must follow internal standards set forth in course syllabi and the DNP Program Handbook, along with external requirements found in the ASU Student Code of Conduct, https://eoss.asu.edu/dos/srr/codeofconduct, university regulations concerning academic, scientific, or student conduct; and Federal regulations regarding the conduct of research with human subjects, as administered by the Institutional Review Board at ASU. Violations of these external standards will be adjudicated through a separate university process.

Students are responsible for familiarizing themselves with all university and graduate policies and procedures. The most current pdf version of the Graduate Policies is found at https://graduate.asu.edu/policies-procedures

Disruptive Classroom Behavior

Arizona State University has several policies that are potentially applicable to disruptive student situations. These are:
1. Disruptive Student Protocol STA 104-02
2. Student Code of Conduct ABOR 5-308 (and 5-303)
3. Instructor Withdrawal of Student for Disruptive Classroom Behavior
4. Involuntary Withdrawal Policy (SAC)

Virtually all actions taken with respect to behavior need to have a hearing process (or some opportunity for a student to give a response to allegations made or actions to be taken where removal from a class, or grade appeal process, or suspension or expulsion from school is mandated). The Student Code of Conduct provides for the Dean of Students to act when a complaint is filed with the Educational Outreach & Student Services (EOSS), and for a hearing (informal) to be held where the student is given an opportunity to respond. If expulsion or suspension is the recommended sanction, the student does have an opportunity to have a review by the University Hearing Board. In an emergency, the professor, RA/TA, or a student acting on that person's behalf will contact one of the following:

1.	ASU Counseling Services	(480) 965-6146
2.	ASU Health Services	(480) 965-3346
3.	EMPACT Suicide Prevention Center	(480) 784-1500
4.	Dean of Students	(602) 496-4357
5.	DPS @ 911 or non-emergency	(602) 496-3456

Tuition and Assistance

Financial Assistance

Financial assistance for graduate study is available in the form of scholarships, traineeships, assistantships and loans. Scholarships, traineeships and assistantships are awarded to students with regular admission status and satisfactory academic standing. In addition to information on financial assistance presented in this section, students should consult the Financial Aid and Scholarship Services: https://students.asu.edu/financialaid .

Additional financial assistance opportunities from the ASU Graduate College are available to students. This site provides all the tools and resources the student needs to view the types of aid available for students.

https://graduate.asu.edu/current-students/funding-opportunities

Scholarships

Several scholarships are awarded by the Edson College during the academic year. For consideration of an award, students must complete the Scholarship Application Form.

DNP Program Faculty

DNP Program Director: Dr. Diane Nuñez
DNP Program Associate Director: Dr. Danielle Sebbens
Specialty Coordinators:
- Adult-Gerontology Nurse Practitioner: Dr. Erin Tharalson erin.tharalson@asu.edu
- Family Nurse Practitioner: Dr. Samantha Currier Samantha.currier@asu.edu
- Pediatric Acute Care Nurse Practitioner: Dr. Danielle Sebbens Danielle.sebbens@asu.edu
- Pediatric Primary Care Nurse Practitioner: Dr. Amanda Esperas amanda.esperas@asu.edu
- Post-Master DNP & PM-DNP- Innovation Leadership: Dr. Jacqueline Medland Jacqueline.medland@asu.edu
- Psychiatric Mental Health Nurse Practitioner: Dr. Ann Guthery ann.guthery@asu.edu
- Women's Health Nurse Practitioner: Dr. Patricia Janicek patriciajanicek@asu.edu and Dr. Debra Ilchak debra.ilchak@asu.edu
- Emergency Nurse Practitioner: Prof. Stephanie Winter stephanie.winter@asu.edu

Edson College Policies and Procedures

All policies and procedures are found here:
https://nursingandhealth.asu.edu/students/policies-handbook

- Clinical Dress Code for Graduate Nursing Programs
- Edson College Grade Appeal Policy
- Employee and Non Employee Incident Reporting
- Health Standards & Immunization Requirements
- Practicing Skills
- Program Progression for Graduate Nursing Programs
- Proper Use of Personal Electronic Devices in the Clinical Setting
- Request for Exemption to Immunization Requirements - Clinical Programs
- Safe Practice in the Clinical Laboratory Setting Policy
- Academic Integrity Policy
- Bloodborne Pathogens and Needlestick Prevention
- Equal Access
- Student Accessibility and Inclusive Learning Services
- Eligibility for Accommodations
- Classroom and Testing Accommodations

Appendix B - Professional Standards of Conduct

Professional Standard of Conduct	Satisfactory Professional Conduct	Conduct Requiring Improvement	Unsatisfactory Professional Conduct
Program Responsibilities	Acquires knowledge of and adheres to the rules, policies and/or procedures established by ASU, EDSON COLLEGE and the DNP/NP Program. Addresses responsibilities promptly, accurately and completely.	Requires frequent reminding of the rules, policies and/or procedures established by ASU, EDSON COLLEGE and the DNP/NP. Requires frequent reminding to address responsibilities promptly, accurately and completely.	Consistently violates the rules, policies and/or procedures established by ASU, EDSON COLLEGE and the DNP/NP Program. Consistently fails to address responsibilities promptly, accurately and completely; fails to participate in required seminars or classes; fails to follow through on projects/ commitments; belittles learning activities, peers, faculty or staff.
Communication	Communicates effectively with diverse peers, staff, faculty and professionals relevant to the program of study. Listens respectfully and interacts in an equitable manner.	Demonstrates difficulty in effective communication with diverse peers, staff, faculty and professionals relevant to the program of study. Requires reminding to address concerns respectfully.	Consistently fails to communicate effectively with peers, staff, faculty and professionals relevant to the program of study. Consistently interrupts others; uses inappropriate language; makes digressive, unfocused. irrelevant, or repetitive statements; shows disrespect toward peers, staff and faculty; makes rude, argumentative, confrontational or intimidating comments; demonstrates lack of emotional control; misrepresents facts; ignores, belittles or blames others for problems.
Relationships with Others	Establishes and maintains mature, responsible relationships. Acts collaboratively with peers, staff, faculty and professionals relevant to the program of study.	Demonstrates difficulty in maintaining collegial relationships or acting collaboratively.	Exhibits negative, divisive, or self-serving behaviors. Consistently fails to cooperate or collaborate with peers, staff, faculty or professionals relevant to the program of study.
Professional Comportment	Seeks feedback and responds to constructive criticism with behavior change. Exercises sound judgment. Functions effectively in stressful situations. Adapts to changing academic, professional, or community environments. Demonstrates compassion, integrity, honesty and tolerance. Demonstrates ethical scientific and scholarly conduct.	Demonstrates difficulty in responding to constructive feedback with behavior change. Requires supervision to ensure sound judgment. Requires strong support in stressful situations. Demonstrates difficulty in adapting to changing environments. Inconsistently demonstrates compassion, integrity, honesty and tolerance. Requires monitoring to ensure ethical scientific and scholarly conduct.	Consistently fails to acknowledge areas for improvement or engage in problem-solving regarding performance/conduct; holds an inflated view of abilities relevant to opinions of mentors. Consistently fails to exercise sound judgment. Consistently fails to function effectively in stressful situations. Consistently fails to adapt to changing academic, professional, or community environments. Consistently fails to demonstrate compassion, integrity, honesty and tolerance. Consistently fails to demonstrate ethical scientific and scholarly conduct

Major Violations

of academic and/or professional integrity include, but are not limited to, the following:

Violation	Consequence
Offering for course credit as one's own work, wholly or in part, the work of another. Incorporating into one's work offered for a course credit passages taken either verbatim or in substance from the work of another, unless the student cites the original author.	Minimum – Completion of an additional assignment or receive an "E"/zero for the test or assignment. Maximum – Expulsion from the Edson College of Nursing and Health Innovation (EDSON COLLEGE).
Submitting unauthorized collaborative work as one's own.	Minimum – Receive an "E"/zero for the assignment. Maximum – Expulsion from the EDSON COLLEGE.
Obtaining or attempting to obtain unauthorized prior knowledge of an examination or assignment.	Minimum – Receive an "E"/zero for the test or assignment. Maximum – Expulsion from EDSON COLLEGE.
Consulting notes, outlines, references or verbal/written answers during an examination.	Minimum – Receive an "E"/zero for the test or assignment. Maximum – Expulsion from the EDSON COLLEGE.
Selling, giving or in any way transmitting, to another student unauthorized information on or during examinations or assignments.	Minimum – Receive an "E"/zero for the test or assignment. Maximum – Expulsion from the EDSON COLLEGE.
Taking an examination or satisfying any other course requirement in the place of another student; or having another student take an examination or satisfy any other course requirement for you.	Minimum – Receive an "E"/zero for the test or assignment. Maximum – Expulsion from the EDSON COLLEGE.
Failing to report an act that a student believes in good faith violates the Academic and Professional Integrity Policy.	Minimum – Counseling or completion of an additional assignment. Maximum – Expulsion from the EDSON COLLEGE.
Falsifying any medical records, including intentional omissions.	Minimum – Receive an "E"/zero for the course. Maximum – Expulsion from the EDSON COLLEGE.
Falsifying attendance at a required agency, home visit, professional meeting or clinical experience.	Minimum – Receive an "E"/zero for the assignment. Maximum – Expulsion from the EDSON COLLEGE.
Modifying without faculty approval an examination, paper or report for the purpose of obtaining additional credit.	Minimum – Receive an "E"/zero for the test or assignment. Maximum – Expulsion from the EDSON COLLEGE.
Falsifying or misrepresenting data collection for an assignment, project, or paper.	Minimum – Receive an "E"/zero for the test or assignment. Maximum – Expulsion from the EDSON COLLEGE.
Making unauthorized changes in any reported grade or official academic report	Minimum/Maximum – Expulsion from the EDSON COLLEGE.
Physical or verbal threats to clients, faculty, peers and staff.	Minimum – Counseling. Maximum – Expulsion from the EDSON COLLEGE.
Offensive or abusive language to others.	Minimum – Counseling. Maximum – Expulsion from the EDSON COLLEGE.
Other violations of the Code for Nurses.	Minimum – Counseling. Maximum – Expulsion from the EDSON COLLEGE.

Some offenses will be reported to the respective licensing bodies, in accordance with the State Nurse Practice Acts or to the appropriate administrative office or law enforcement agency.